# It Was A Good Year, Inc.

### **IWAGY Event Clean-Up Volunteer:**

(Number needed varies with event; volunteers remain 45-60 minutes after event concludes) Some events are not "Do It Yourself" and as such don't require much in the way of clean-up; typically this may only include saving unused dump cups (described at end).

We recommend that you mark off (save) seat(s) for the presentation upon your arrival. After the event concludes, these are the tasks [DIY venues] that clean-up volunteers perform:

#### For Events held at Casa Italiana/The Italian Center

The Clean-Up job is: to assist general clean-up and help with preparing Club-owned items for their return to storage

#### Volunteers:

- Remain at the conclusion of event; most start at 6:30PM and are over by 8:30PM.
- Help the Casa Italiana staff clear the tables (put wine glasses into racks, remove plates and flatware to the CI kitchen for washing, dump water and dump cups (in a sink, NOT in trash cans!), dispose of leftover bread in baskets, dump water pitchers, remove and dispose of tablecloths, etc.) Please save <u>unused</u> dump cups for a future event.
- Help clean utensils and other plating paraphernalia [NOT Club's flatware or plates! Casa Italiana has an automated ware-washing system that can perform washing in minutes. Their staff will perform this job for us.]
- Help to dry Club's property (not glassware): flatware, plates, etc. This is helpful so the items can be returned directly to storage without developing molds, etc.
- Help with putting coordinator's paraphernalia in vehicle(s) used for transport.
- Help remove trash and recycling (empty wine bottles, etc) to Casa Italiana's bins.

## IWAGY will provide you with:

Drying towels

Boxes, etc. for transport

#### For Events held at most other venues:

• Please save unused dump cups for a future event.